**Attendance:** Ken Allan (Secretary), Denise Gara (Treasurer), Hannah Dinwoodie, Raeanne Yakimec, Rachel Miller, Curtis Zorniak, Keri Busenius (Principal), Rita Lal (Vice Principal).

1. Call to Order – 7:51 PM by Ken Allan
2. Resignation of Chair and Vice-Chair communicated via email [Per by-law 2 b. iii. – in the absence of both the President and Vice-President, a Chair may be appointed at the meeting to preside]
	1. Appointment of Chair - Denise Gara appointed chair for the meeting.
	2. Appointed Chair takes over meeting
3. Review of Agenda *(motion to accept)*
	* Denise proposed adding two items added to the agenda:
	* 8.3a Lobster Fest volunteer opportunity
	* 8.3b Track and Field fundraiser
	* Moved by Hannah to accept the agenda as amended. Seconded by Rachel. CARRIED.
4. Approval of Minutes of Previous Meeting – Both March & April
	* Both the March and April 2022 minutes were missing attendees.
	* Missing from March meeting: Denise Gara, Trina Horon, Keri Busenius, Rita Lal
	* Missing from April meeting: Jody Welleschuk. Denise also reviewed the society bylaws and determined that there was a quorum at the April meeting.
	* Moved by Hannah to accept the March and April minutes as amended. Seconded by Denise (March minutes) and Ken (April minutes). CARRIED
5. Treasurer’s Report:
	1. Financial: Current account balances:
		* General account: $16,486.13
		* Casino account: $314.72
		* Fundraising (School): $3661.00
		* Treasurer Denise presented a sample donor recognition chart based on materials provided by Rachel. This chart was suggested to standardize recognition levels for donors to prevent appearances of favoritism and encourage donors. Slight adjustments were proposed to the donor levels. The final copy of this chart is attached to these minutes.
	2. Fundraising updates
		1. Read-A-Thon: Total funds raised were $3661.00. Some outstanding items still remain, including purchasing Indigo book store gift cards for winners, and communicating winners with the Vegreville public library to distribute book packages to winners. Ken to complete these items. It was proposed to slightly increase prize funding to allow for the purchase of seven $15 book store gift cards for winners.
		2. Build-A-Playground – This fundraiser is ongoing, and has raised $2995 as of week 3.
		3. Legion – fundraiser held on May 27, 2022
		4. Casino – fundraiser scheduled for September 26 & 27, 2022. Board to continue using the same casino consultant it used in previous years. Raeanne may be able to recruit volunteers for this fundraiser.

Motion to accept the Treasurer’s report (including financial and fundraising updates), to increase readathon prize levels to $15 per grade, and to approve the donor recognition levels as amended. Moved by Denise, seconded by Hannah. CARRIED.

1. Business Arising from minutes and communications 5 mins
	1. Town & County presentation – Ken Allan presented to Town of Vegreville Council about playground replacement on March 22. The presentation was well received overall, and Town Council seems willing to help us reach our goals to the limits of its capacity. The Town is limited in the support it can provide directly to the school but may be able to loan funds to the Friends group (since it's a separate society) to help us get some matching grants. Keri reported that this would be contrary to EIPS’s fundraising guidelines, and could put the Friends executive at risk of personal liability if the society failed to pay back the loan. It was suggested that Friends make use of the Town to help communicate the need for playground replacement to the community. Ken is scheduled to present to the County of Minburn council on June 15 2022.
	2. Business donors follow up
		1. Recognition follow up – C. Carver – Ms Carver would like to make a significant donation to the playground, but also wants recognition. Denise has communicated with Ms Carver, and further communication will be forthcoming.
		2. Viterra funding applications – R. Miller – Viterra requires forms to be completed in order to contribute a donation. Rachel will complete these forms, with support for Denise.
	3. Facebook page – someone to take over (Jamie changed moderator to Denise & Ken) to be changed. Ken has accepted the position of Facebook moderator.
2. Standing Business
	1. Family engagement – Members continued to discuss the need to recruit more volunteers to avoid burnout. It was suggested to communicate future volunteer opportunities through the Town and their new communications staff. It was also suggested to use a form to communicate volunteer opportunities at the beginning of next year.
3. New Business
	1. Issues arising from EIPS email & implications on Friends fundraising – based on communication from EIPS staff and Trustee Randy Footz at the School Council meeting this evening, it was decided that playground fundraising should continue.
	2. Comp fundraiser request – S. Komarnisky – Sabrina Komaransky earlier shared with one Friends member that Vegreville Composite High School parents group was purchasing Booster Juice coupons for staff as a staff appreciation. Moved by Ken to spend up to $250 on Booster Juice coupons for staff appreciation. Seconded by Rachel. CARRIED.
	3. Fundraising Opportunities: New year consideration – members discussed what fundraisers they would participate in this year from those listed below. It was decided that and email would be sent out from the Friends email at the beginning of the year outlining duties, dates, and time obligations for each opportunity, in the interests of recruiting volunteers early. Denise volunteered to compose this email.

8.3a Lobster Fest Volunteer opportunity and 8.3b Track and Field Fundraiser. These were fundraising opportunities coming up this year, but due to the upcoming end of the school year and volunteer shortage and energy levels, it was decided that the Friends society would not participate in these fundraisers.

* + 1. Fundraisers run in 2021-2022
			1. Little Caesar’s Pizza Fundraiser (Sep/Oct) – running again in 2022-23
			2. Bear Tracks Fundraiser (Nov) – running again in 2022-23
			3. Christmas Silent Auction (Nov/Dec) – running again in 2022-23
			4. Read-A-Thon (Feb/Mar) – NOT running again in 2022-23
			5. Build-A-Playground (Apr/May) – NOT running again in 2022-23
			6. Legion Breakfast/Steak Fry (scheduled through year) – running again in 2022-23
			7. Other fundraisers for 2022-23: Online silent auction, Spring dance event, other short fundraisers as available.
1. Next Meeting of the Friends of AL Horton: AGM Monday, September 19, 2022.
2. Adjournment - Meeting adjourned at 9:34 PM 1 min

Action Items:

**Secretary:** Provide summary of meeting to all members and interested parties

**Ken A:** Purchase 7 $15 Indigo gift cards for Read-A-Thon winners

**Ken A, with Denise G:** Denise to communicate winners to Ken, who will then communicate these to Donna Williams at Vegreville library, so that book packages can be presented to winners

**Rachel M, with Denise G:** Complete donation forms for Viterra.

**Denise G:** Compose volunteer recruiting email in the fall.

**Denise G:** Purchase teacher appreciation certificates.

**Denise G:** Follow up on AGLC reporting requirements & to send off volunteer information 60 days before the end of the year